

9 August 1979

MEMORANDUM FOR: ADO/RMO/IMS/DDO

FROM : [REDACTED]
Chief, Classification Review Division/ISS

SUBJECT : Systematic Review of PBSUCCESS/PBHISTORY (C)

1. Systematic review of the DDO/Latin America Division files on PBSUCCESS/PBHISTORY, the first such DDO operational file reviewed by the Classification Review Division, was begun 18 May 1979 and completed 26 July 1979. Prior to review, basic guidelines were established in coordination with the LA/RMO, and coordination was maintained with him throughout the review. A copy of the Classification Review Procedure (CRP 79-30) which outlines the details of the review and provided guidance to the reviewers is attached. (C)

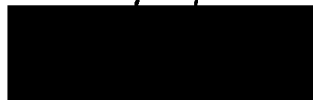
2. The review was basically a folder-by-folder review. Because of the finite nature of the material (all dealing with one specific project), the closeness with which all documents were held within the Agency, and the manner in which the material has been kept together, this job lent itself, in the main, to this type of review as opposed to the normal document-by-document review. Although there were numerous copies of the same document throughout the collection (in chronos, operating component, and operations files), it did not appear to be necessary to enter specific documents in the DARE system to make certain that the review action was consistent, since all documents had to remain classified. Most of the document titles were not entered into the DARE system in order to protect DDO equities as requested. Overt and unclassified material (published documents and newspapers) in the various folders was left as found without further processing. Contact reports, notes, etc., which bore no classification stamp were left as found but treated as if marked "Confidential." Where an entire folder was comprised of overt material, it was left unclassified but treated as confidential. Where overt and/or not marked material was included with classified documents in the same folder, the overall folder was reclassified to confidential to protect its operational significance since it is assumed that the entire job will continue to remain classified and not released to the public. These procedures seemed to be suitable and adequate. (U)

3. PBSUCCESS/PBHIISTORY files were contained in five separate jobs in the Records Center. As was indicated in a preliminary survey, there were several duplicate sets of files, multiple copies of documents, and both microfilm and hard copies of files. In the case of multiple copies, duplicates were destroyed. In the other two cases, destruction of one set was recommended to the RMO. Except for this, the files remain as they were -- a complete history of the operation -- from the vantage points at Headquarters, the field headquarters, the various Stations and Bases involved, and the operations and support personnel assigned. (C)

4. Of the original 140 cubic feet of files, 107.5 feet were incorporated into the new job, 79-01025A, and 18 feet of duplicate files were recommended for destruction. An additional 14 1/2 feet of storage space was saved through consolidation and destruction of multiple copies. A list was prepared identifying the original job and box number and the corresponding new job and box number after processing. This list has been sent to LA/RMO and AARC. (U)

5. The LA/RMO has also been provided with the completed Form 4034 (Shelf List) and misfiled and Top Secret documents found during the review. (C)

/S/



STATINTL

Attachment

1 June 1979

Classification Review ProcedureCRP 79-30REVIEW OF PBSUCCESS FILES

1. PBSUCCESS files have been determined to be permanent because they document a unique activity of the Agency. It appears that all files within the Agency dealing with the project were collected and retired to the AARC. Because they were gathered from different offices as well as from the field stations involved, a number of the files are duplicatory. (C)

2. The review will, in most cases, be made folder-by-folder. Because of the finite nature of the material (all dealing with one specific project), the closeness with which all documents were held within the Agency, and the manner in which the material has been kept together, this job lends itself to the case file review concept as opposed to the normal document-by-document review. Furthermore, most individual document titles could not be entered into the DARE system because of operational sensitivity. Also, because of its diversity, the material (notes, propaganda material, newspapers, foreign language papers) does not lend itself to normal handling. Where an entire folder is composed of overt material, it is to be left unclassified, but retained as part of the file and treated as confidential. Where overt and/or unmarked material is included in the same folder with classified documents, an overall folder classification of confidential is considered sufficient protection. (U)

3. a. The files are contained in five separate jobs at present. (All are being consolidated into one new overall job for PBSUCCESS/PBHISTORY):

59-00133R
TQ-00075R
57-00005R
60-00553R
61-00644R

b. A new job number, Job 79-01025A was obtained by LA/RMO on 10 May 1979. Duplicate sets of files are being found, and one is being recommended for destruction. Those so recommended are being sent to LA/RMO with a note stating where the retained copy is located.

c. Folders are being changed from one box to another, as necessary, to fill boxes, to get miscellaneous folders in their proper place, etc. The same is true with miscellaneous documents found in boxes.

d. New shelf lists (Form 4034) are prepared when the folders in a box have been properly prepared (duplicate copies, routing sheets, etc. removed, material is in proper chronological order and proper folders are in the box). The standard entries on the Form 4034 are pretyped on the forms, so the only additional information to be completed will be that dealing with the box contents. 25X1A

ORIGINAL CLERK [REDACTED]
DECLASSIFIED BY [REDACTED]
DATE [REDACTED]
REASON [REDACTED]

olders are put into new folders, replacing those older ones which are in deteriorated condition. New box labels are being made, completing all information except the total number of boxes in the job. This will be put on when the entire job has been completed and the number has been determined.

f. Since the new box number will not be the same as the old box number, the new number is obtained from the master list. When this is done, the old number is cross-referenced to it, so that this list may be provided to the AARC when the boxes are returned.

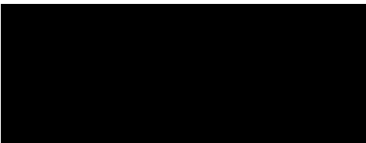
g. Normal CRP instructions are followed, whether the review is by document or folder, with one exception. If a Top Secret document is found, which the reviewer determines must remain Top Secret, the document is removed from the file and sent to the LA/RMO, with the box stamp on it, indicating job number, box number and folder number. A copy of the Top Secret cover sheet indicating that the document has been sent will be put into the folder in its place.

h. Official copies of documents (coded into the records system with a file number in the lower right-hand corner) are included in the folders. Some of these have been coded into another file, and incorrectly filed in this material. When these documents are found, a copy of the document is made, placed in the folder, and the official copy placed in a hold file for forwarding to the LA/RMO. If the document has been coded into the official file for PBSUCCESS (200-6-74) it remains where it was found with no other action necessary.

i. All completed Form 4023 and Form 4034 will be held in a Master File upon completion. The 4023 will be reviewed by the DEX/RMO prior to input, and the 4034 will be forwarded to the LA/RMO for his signature and final disposition.

j. Some folders contain non-CIA documents or material such as non-governmental brochures, other agency documents, newspaper clippings, etc., some classified, some not. However, since it is a part of the overall operation file, and was used for background research, to report reactions to certain operational activities, to pass instructions or guidance to other government agencies, etc., it forms a part of the complete record of this operation and should be afforded the same protection as CIA classified documents. No special action is needed on non-governmental material. However, on folders containing material from other agencies of the U.S. government or foreign government information, the folder (if reviewed on a folder basis) or the document (if reviewed on a document basis) will be stamped with the stamp described in paragraph 2.b. of CRP 79-4 (THIS DOCUMENT CONTAINS INFORMATION THAT THE CIA HAS DETERMINED MUST BE CLASSIFIED AT THE LEVEL INDICATED). Tabbing the folder (or document) will not be required as described in the CRP. (C)

25X1A


Chief,
Classification Review Group

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Approved For Release 2002/01/08 : CIA-RDP93B01194R000700010026-6

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SPEED LETTER	REPLY REQUESTED		DATE
	YES	NO	17 August 1979
TO : Chief, Classification Review Div., ISS		FROM: SA/IMS/DO	
ATTN:			
SUBJECT: Classification Review and Responses to External Official Historians			
<p>1. The meeting which you held on 15 August with Department of State historians surfaced, as you and I had anticipated, certain attitudes with respect to classification on the part of the State historians which are worth keeping in mind. They tended to think in terms of "sensitivity" in contrast with our obligation to think in terms of the protection of sources and methods and (probable or certain) "identifiable damage to the national security."</p> <p>2. You are aware of their interest in spotting, or being informed of, those historically significant clandestine activities which actually or potentially had an impact on foreign relations. We cannot very well give them a "shopping list" of D.O. operations or projects that fall into that category. However, I anticipate that we shall have to respond when they by their own efforts come across indications in Department files of significant covert action or intelligence collection by this Agency.</p> <p>3. In my view, we shall be best prepared to respond if we have done <u>in advance</u> of their request, the kind of professional systematic review that is reflected in your memorandum of 9 August 1979 to ADO/RMO/IMS/DDO on the subject of PBSUCCESS.</p>			
REPLY			SIGNATURE
DATE			
<p>4. I believe that you are already in touch with [REDACTED] IMS and can do whatever preparatory planning that is needed without special participation by me. Nonetheless, in the context of my duty to serve as the D.O. point of contact with the CIA Historian [REDACTED] 28 September 1978), I want to signal to you my willingness to assist, as necessary, in the identification of significant activity of the type that merits review now.</p>			
<p style="text-align: center;">CONFIDENTIAL</p>			
<p style="text-align: right;">CLASSIFICATION BY [REDACTED] 17 AUG 79 CONTROL NO. [REDACTED] INDEXED [REDACTED] FILED [REDACTED] DERIVED FROM [REDACTED] 95d1</p>			
SIGNATURE			